

Superior Court Clerk's Office County of Cobb

Request for Refund

Generally, fees paid to the Cobb County Superior Court Clerk's Office are not refundable, except when an error has been made on the part of the clerk's office.

To Request a Refund –

Submit a letter via EMAIL (RealEstateRefunds@cobbcounty.org) on your company letterhead to the Superior Court Clerk with the following information:

- Name of individual or entity which paid the fee;
- Name of individual or entity requesting a refund;
- Address and telephone number of the requesting party;
- Amount of the transaction, including copy of confirmation receipt showing proof of payment;
- CFN/Book & Page number;
- Brief explanation of the reason for requesting a refund; and
- Copy of document that was filed for which the fee was originally charged.

Letter to be addressed to:

Superior Court Clerk

Real Estate Division

P.O. Box 3430

Marietta, GA 30061-3430

Attn: Kristian Rannestad

RealEstateRefunds@cobbcounty.org